

2022 New Member **WELCOME PACKET**



NEW JERSEY CHAPTER

community
ASSOCIATIONS INSTITUTE

WWW.CAINJ.ORG

WELCOME TO CAI-NJ!

On behalf of the Board of Directors, welcome to the New Jersey chapter of CAI. We are so happy to have you as a member. Our organization is dedicated to enhancing the quality of community association living. We help our members stay abreast of the current news, laws and issues affecting community associations in the State of New Jersey.

CAI-NJ supports Homeowner Leaders, Business Partners, Management Companies and Community Managers through education, legislative advocacy, shared resources, and professional development. Be sure to visit our website, www.cainj.org for educational programming, upcoming networking events and to utilize resources, such as our monthly publication, *Community Trends®*.

This New Member Welcome Packet highlights the benefits of your membership and introduces you to our team, board of directors, devoted committee volunteers and programs that bring value to the New Jersey chapter.

We look forward to meeting you and helping you make lasting connections with other members in our industry and encourage you to stay socially connected with us via Facebook and LinkedIn!

Sincerely,



Angela Kavanaugh
CAI-NJ Chapter Executive Director



Jeffrey Logan
2022 CAI-NJ President

CONTACT CAI-NJ

The CAI-NJ Team is happy to help you navigate your membership.
Let us introduce ourselves:

Angela Kavanaugh, Chapter Executive Director
angela@cainj.org

Jaclyn Oskierko, Director, Conference & Events
jaclyn@cainj.org

Brooke Stoppiello-Nevins, Communications Manager
brooke@cainj.org

Robin Surgent, Membership Manager
robin@cainj.org

Jennifer Farrell, Program Coordinator
jennifer@cainj.org

CAI-NJ Headquarters
500 Harding Road | Freehold, NJ 07728
p. (609) 588-0030 | f. (609) 588-0040
info@cainj.org

GET SOCIAL WITH CAI-NJ!



FOLLOW US ON INSTAGRAM
[@cainewjersey](https://www.instagram.com/cainewjersey)



CONNECT ON LINKEDIN
Community Associations Institute
New Jersey Chapter



WATCH VIDEOS, CATCH CAI-NJ UPDATES,
AND SUBSCRIBE ON YOUTUBE
CAI-NJ



CONNECT ON FACEBOOK AT
www.facebook.com/CAINJCHAPTER



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Greenbaum, Rowe, Smith & Davis, LLP

IMMEDIATE PAST PRESIDENT
Loren Lightman, Esq.
Hill Wallack LLP

ABOUT CAI-NJ

CAI is an international membership organization dedicated to building better communities. With over 40,000 members, CAI has 64 chapters worldwide, including Canada, the Middle East and South Africa, and relationships with housing leaders in a number of other countries, including Australia and the United Kingdom.

CAI is dedicated to enhancing the quality of community association living through education, legislative advocacy, shared resources and professional development.

CAI members include association board members and other homeowner leaders, community managers, association management firms and other professionals who provide products and services to associations.

New Jersey Community Associations facts & figures

» Approximately **1,459,000** New Jerseyites live in **545,000** homes in nearly **7,000** community associations. **53%** say they always vote in state and local elections. **61%** vote in national elections.

» These residents pay **\$2.5 billion** a year to maintain their communities. These costs would otherwise fall to the local government.



» **49,300** New Jerseyites serve as volunteer leaders in their community associations each year, providing **\$51.3 million** in service.

» The median home value in New Jersey is **\$327,900**. Homes in community associations are generally valued at least **4%*** more than other homes.

» By **2040** the community association housing model is expected to become the most common form of housing.



94 » percent say their association's rules protect and enhance property values (71%) or have a neutral effect (23%).

74 » percent of residents oppose additional regulation of community associations.

89 » percent of residents rate their community association experience as positive (70%) or neutral (19%).

64 » percent always or usually vote in national elections and 76% always or usually vote in local and state elections.

CAI-NJ MEMBER BENEFITS

CHAPTER BENEFITS

As a CAI-NJ member, you'll have access to information on the trends in this rapidly changing industry—with practical knowledge, insights from leaders in the field, best practices, research and tools you can, and will, use every day.

- **Free subscription to *Community Trends*®.** *Community Trends*® is CAI-NJ's award-winning monthly magazine and the industry source for news and issues affecting New Jersey common interest communities. You will find trends in community living and management including local, state, and federal legislative updates.
- **An opportunity to write for our monthly magazine.** One of CAI's major strengths is the willingness of its volunteer members to contribute their time and share their knowledge and experience. Nowhere is that willingness more important or more noticeable than in the area of CAI publications. All member types can submit articles on a variety of subject matters for possible inclusion in an upcoming issue of our monthly magazine, *Community Trends*®. Details can be found at <https://cainj.org/community-trends/>
- **Annual Membership Directory.** Our exclusive directory puts you in touch with an extensive network of community associations in New Jersey, as well as a vital list of service providers and professionals in the industry.
- **Networking events and educational programs.** CAI-NJ offers more than 50 opportunities each year for members to interact with fellow professionals and keep informed of industry news. As a member you receive these events and programs at our exclusive member pricing. Pertinent topics such as transition, maintenance concerns, insurance, legal, budget, and financial issues are addressed throughout the year. We're excited to be seeing faces again as our in-person events are in full swing as well as hosting virtual learning options to meet all of our members comfort levels. Networking events can be found at <https://cainj.org/network-events/> and our educational programming be accessed at <https://cainj.org/education-events/>
- **Annual Conference & Expo.** With 160+ exhibitors and over 1,000 attendees annually, the CAI-NJ Annual Conference and Expo is the premier tradeshow of the industry. Network with a variety of Management Companies, Homeowners and Service Providers during the one day show or sit back and get updates on the trends in the industry during one of the many education programs.
- **Sponsorship opportunities.** Our large networking events offer several opportunities to expand our Business Partner and Management Companies reach within the community association industry. You can visit each individual event page on our website to get more information about sponsorships or contact jaclyn@cainj.org our Director of Conference & Events.
- **Educational speaking engagement opportunities.** Sponsoring one of CAI-NJ's educational programs is beneficial to both the speaker/named company, as well as, the membership. This is your opportunity to educate those in the community association industry on a topic within your area of expertise, all while getting your name out there. Details on speaking at a CAI-NJ educational program and submitting a speaker proposal can be found at <https://cainj.org/education-proposals/>
- **Advertising opportunities.** Business Partners and Management Company members have the opportunity to advertise in our monthly magazine, printed directory and on our online service directory at exclusive member pricing. Questions about these opportunities can be directed towards brooke@cainj.org our Communications Manager.
- **Legislative updates.** You will receive timely legislative information from our award winning Legislative Action Committee. Our chapter hosts Virtual Legislative Roundtable Discussions, where we share important legislation affecting common interest communities and supplies members with a monthly update in *Community Trends*®.
- **Weekly *Community Trending* eNewsletter.** A weekly resource for everything CAI-NJ with information on upcoming events and common interest community industry news.
- **Committees.** As a volunteer-driven organization, we also have several committees through which much of the planning and implementation of activities takes place. All of our committee's welcome participation from all members including professionals, services providers, and association board members.
- **Up-to-date information.** Log on to www.cainj.org for instant updates about the community association industry, events, educational seminars, and legislative updates.

CAI-NJ MEMBER BENEFITS CONT.'D

NATIONAL BENEFITS

You'll also gain a network of industry colleagues and a variety of benefits and services designed to meet your specific and unique needs. Specific benefits of membership on the national level include:

- Professional development opportunities with CAI's internationally recognized **education programs** (<https://tinyurl.com/caieducation>), leading to **accredited designations** (<https://tinyurl.com/designations1>) and earning potential.
- Get member pricing for **award-winning publications** (<https://www.caionline.org/commonground/Pages/default.aspx>), **on-demand webinars** (<https://www.caionline.org/LearningCenter/Webinars/Pages/default.aspx>), unparalleled education, and **elite events** (<https://www.caionline.org/events/Pages/default.aspx>).
- Career opportunities with **CAI Job Market listings** - (<https://jobs.caionline.org/>)
- Strengthen your network, share best practices, and help your community thrive by meeting industry thought leaders by joining your peers on **CAI's members-only community: the Exchange.** (<https://exchange.caionline.org/home>)
- Find the **information, education, and resources** you need to support laws and regulations (<https://tinyurl.com/cai-laws-regs-12>) to govern healthy, vibrant communities.
- Access top industry insights from an outstanding repository of **award-winning content** (<https://tinyurl.com/commongroundmag>) that provides you with premier intelligence on community critical issues.

CAI believes that homeowner and condominium associations should strive to exceed the expectations of their residents. We work toward this goal by identifying and meeting the evolving needs of the professionals and volunteers who serve associations, by being a trusted forum for the collaborative exchange of knowledge and information, and by helping our members learn, achieve and excel. Our mission is to inspire professionalism, effective leadership and responsible citizenship—ideals reflected in associations that are preferred places to call home.

CONTACT CAI NATIONAL

Once you have become a member of CAI, National will handle your annual membership renewal, change of addresses, etc. You will receive a notice from CAI National when your membership comes up for renewal and your annual membership renewal fee should be made payable and submitted to CAI National.

www.caionline.org
(703) 970-9920
cai-info@caionline.org

Board Members/Community Associations: should those that are listed on your membership ever need to change, please send all your board changes/additions to robin@cainj.org

Business Partners: all those that work at your business location are members of CAI-NJ through your main Business Partner membership. You can add these affiliates at any time, at no charge, to receive our email communications and to be added to our membership database. Please contact robin@cainj.org to add your business affiliates.

CAI-NJ COMMITTEES

CAI-NJ is known for having the most active committee members out of all of the CAI chapters. There's good reason for this! Engaged members get the most out of their membership, for themselves and for the communities they serve. Some of the specific benefits include:

- Establish relationships with other members in the community association industry
- Establish yourself and your company as leaders
- Make your mark on important decisions facing the communities we serve
- Keep up to date on changes, trends and developments
- Boost your career by earning recognition among peers for outstanding work and volunteerism
- Create quality programs and services to improve the industry

Below is a list of our volunteer committee opportunities available through CAI-NJ. All committees have a Chair, Vice Chair and Board Liaisons and report to the Executive Director. For details on each of our committees please visit <https://cainj.org/committees/> Any member interested in volunteering on a committee is encouraged to contact Robin Sargent at Robin@cainj.org or (609) 588-0030.

AWARDS

The Awards Committee is charged to plan and coordinate the Annual Awards Celebration. The elegant affair never ceases to impress attendees as they dine on a beautiful spread of decadent stations and celebrate the outstanding individuals in the community association industry. With nearly 350 attendees annually, the event is designed to impress. They establish an event theme and create the decorations, while assisting with soliciting sponsorships.

BUSINESS PARTNER

The Business Partner Committee works within the chapter structure to develop and plan programs and services to enhance the business partner experience in the chapter. They want to ensure that other business partner members have opportunities to grow within the organization while bringing them networking events, skill building workshops and courses to help obtain their Educated Business Partner Distinction.

CONFERENCE & EXPO

The Conference & Expo Committee works to enhance exhibitor and attendee participation. With one of the largest industry trade shows in the community association industry, the CAI-NJ Conference & Expo boasts over 1,400 attendees and more than 160 exhibitors. This committee is charged with increasing attendance and gathering sponsorships for the event.

EDITORIAL

The primary function of the Editorial Committee is to edit the chapter's monthly magazine, *Community Trends®*, the official medium of communication for the chapter. The magazine contains columns, announcements and articles of information, analysis and informed opinions, which will reflect the interests of the three Membership Representation Groups (MRGs) of CAI. The committee is responsible for soliciting, reviewing and editing all articles for publication in *Community Trends®*, while maintaining the professionalism of the organization.

FUTURE ALL STAR TEAM (F.A.S.T)

The F.A.S.T. Committee provides the opportunities for CAI-NJ future leaders to engage and become immersed in our industry through professional development, civic outreach and social/business networking activities. They are the catalyst that allows our future leaders to make measurable and significant impacts in both their personal and professional lives as well as in our communities.

CAI-NJ COMMITTEES CONT.'D

GOLF

The Golf Committee's role is to plan and coordinate the annual golf outing. With more than 250 golfers annually, the Dennis R. Casale Memorial Golf Outing is a premier golf outing and networking event in the community association industry. Forsgate Country Club, where the event is held annually, provides members with a deluxe shot gun tournament, with two well designed courses that provide a challenging, yet enjoyable golf experience. The committee works with the CAI-NJ Staff Liaison in securing event sponsorships and encouraging attendance for the event.

HOMEOWNER LEADER

The Homeowner Leader Committee works within the chapter structure to develop and plan programs for homeowner leaders and assists in the recruitment and engagement of homeowner leaders in the chapter. They work together to bring you topics and programs that directly affect those living in community associations.

MANAGER

The Manager Committee works to advance and promote professional community management through education, certification, recruitment, information sharing and best practices. The Manager Committee members help navigate those looking to further their education and grow professionally within the organization.

MEMBERSHIP

The Membership Committee works to promote membership in CAI. The committee also focuses on the importance of membership retention by directly reaching out and making connections with our members. The Membership Committee familiarizes itself with the membership programs of CAI National and CAI-NJ, as well as recommending ways and means to enhance our own membership programs to include, if appropriate, incentive programs.

NETWORKING

Charged with developing some of the best networking experiences available from the NJ chapter of CAI, the Networking Events Committee is charged to plan and coordinate the Winter Break Party, Beach Party and Pre-Conference Networking Reception. They establish an event theme and create the decorations They assist the chapter with securing event sponsorships and encourage attendance from the membership for the event.

WOMEN'S LEADERSHIP

The mission of the CAI-NJ WLC is to provide education and resources to mentor, support and empower women aspiring to grow within or enter the industry. Through educational programs and networking opportunities this committee strives to make measurable and significant impacts in both their personal and professional lives of women.

NEW JERSEY LEGISLATIVE ACTION

The New Jersey Legislative Action Committee (LAC) is volunteer committee consisting of homeowners and professionals that advocate in New Jersey by identifying community associations issues, monitoring pending legislation, and setting legislative priorities. In addition, they build relationships with and educate state legislators, providing invaluable advice when community association issues arise.

CAI-NJ MEMBER TESTIMONIALS

"The Falcon Group being a part of the CAI-NJ community has given us so many useful resources right at our fingertips. Through webinars, education, strengthening our network from the events/tradeshows/committee meetings, and so much more. Being a member keeps us updated on the latest news, laws and issues affecting community associations, cooperatives, and condominiums that is our target market. We are looking forward to another year of being a CAI-NJ member." - Megan Elgard, EBP, The Falcon Group - Engineering, Architecture & Reserve Specialists

"My company provides banking solutions to the Condo/Homeowners Association. CAI-NJ is the essential conduit that allows me to interact with various stakeholders and influencers. CAI-NJ membership provides me easy access to other members to educate them on what I do as well as understand their business and genuinely try to get them a referral. CAI-NJ provides access to various networking events, as well as all the Legislative Updates, chapter news, events and programs that are covering important industry topics. Personally, I have met so many people through CAI-NJ and now many of them I am able to call them my friends." - Ken Shah, Capital One Bank, N.A. New Jersey

"It is important to be a CAI-NJ member to bring the necessary resources to your managed communities. CAI-NJ helps us navigate the ever-changing landscape of community association management. I have been a member of the Editorial Committee for the past six years. Having served multiple roles, including the past chair, I have seen the wealth of knowledge in the expansive network of CAI-NJ. The articles we review monthly help keep the CAI community informed, providing their communities professional expertise. The support from professionals in the CAI community has allowed us to bring the necessary resources to our communities. It reflects our business enabling us to continue to serve our current and future prospective associations." - Robert Arnone, MSRE, AMS, CPM, RCA Management, LLC

"CAI is the leader in education and resources for Community Association residents across the country. Since more and more communities are built everyday, this organization is only growing in relevance. CAI-NJ has helped me build a strong network which in turn, helped me grow my business in this niche market. Serving on a committee is key. It's your opportunity to show your fellow member that you are going to work as hard for your clients as you do for the organization. Soaking as much information as possible is another important way to stay informed. Attending seminars that provide education on various topics helps me grasp what is a challenges for my clients and show more empathy. You grow your business with CAI-NJ by being honest, respectful and passionate about community associations. I'm always up to meeting new members and helping them fast track their involvement with CAI-NJ." - David Velasco, EBP, JGS Insurance

"They say it is all about WHO you know, but when you are new to an industry, establishing relationships and networking can feel contrived. Joining the CAI-NJ Editorial Committee has given me a natural way to get to know other members without the awkward pretense of business motivations. It has been a great opportunity to express what I do and care about without an uncomfortable sales pitch." - Casey Sky Noon, Coolsys Energy Design

"Being a CAI-NJ and committee member, adds credibility and most importantly, knowledge, in our ever changing profession. Through CAI I learned of the CMCA certification which has given Cabrera Property Management a competitive edge in Cape May County, NJ. I strongly encourage any homeowner or professional that touches community association management, to join as a member. The rewards far surpass the cost of membership." - Don Cabrera, CMCA, Cabrera Property Management

"It's important to be a member of CAI-NJ because they have outstanding educational programs, and they provide an excellent opportunity to strengthen you network and share best practices with other members. As a business partner member, we have been able to grow our business tremendously while being active members of CAI-NJ. We attend as many events as possible, and we routinely participate in the educational seminars and webinars so that our team stays ahead of the curve and feels confident in making business decisions. CAI-NJ is a wonderful organization that truly has something for everyone whether you are a community association, homeowner leader or business partner. There is a lot of value in being a member of CAI-NJ. Just like anything though, you will get out of it what you put into it. My advice would be to get involved with the chapter as soon as you can. Joining a committee is a great place to start!" - Nichole Gist, Good Mowin'

"There are so many great benefits, including access to so many great educational programs, legislative information and so many networking opportunities. CAI NJ allows you to meet so many great people in the same industry. You make friends that will last a lifetime while growing your business. The incredible staff at CAI NJ is always available to provide you with any information you need. You can and should attend as many in-person events as possible throughout the years. You will be amazed at the incredible love that goes into the events. If it is an educational event, you will learn so much. If it is a networking event, you will enjoy it and meet so many professionals from all different areas throughout our industry. It is really an incredible experience and one that I have enjoyed throughout my many years with CAI NJ." - Elysa D. Bergenfeld, Esq., Ansell Grimm & Aaron, P.C.

CAI-NJ EVENTS



2022 CAI-NJ RECRUITER CLUB CHALLENGE



**GRAND PRIZE:
A FREE TRIP* TO THE
2023 CAI NATIONAL
CONFERENCE!**

Recruit at least 10 new, CAI-NJ members in 2022 and you qualify to be entered in this year's CAI-NJ Recruiter Club Challenge. New members can be any combination of Business Partners, Managers, Homeowner Leaders, and Management Companies.

**For contest details or questions contact Robin Surgent at
609.588.0030 or robin@cainj.org**

Contest Rules:

1. You must recruit at least ten (10) new members between January 1, 2022 and December 31, 2022 to be an eligible contestant.
2. The member with the most new member recruits between January 1, 2022 through December 31, 2022, will win.
3. CAI-NJ may allow substitutions of prizes in certain circumstances.
4. Winner will be announced at the CAI-NJ Awards Celebration in February 2023.
5. Winner does not need to be present to win.
6. *The Grand Prize is a trip to the 2023 CAI National Conference and includes either air or train fare (depending upon the location of the conference), two nights stay at the conference hotel and conference registration.
7. New members must note/indicate the recruiter's name on the membership form submitted in order to be counted.

Sponsored by:



Alliance Association Bank®

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WRITE FOR COMMUNITY TRENDS®

UTILIZE ONE OF YOUR MEMBER BENEFITS TO SUBMIT & POTENTIALLY HAVE YOUR WORK PUBLISHED IN OUR MONTHLY MAGAZINE!

CAI-NJ and the Editorial Committee are always looking for new articles to publish in *Community Trends*®.

One of CAI's major strengths is the willingness of its volunteer members to contribute their time and share their knowledge and experience. Nowhere is that willingness more important or more noticeable than in the area of CAI publications.

Our own chapter magazine is an example of this sharing by our members. Everything that is printed, despite the diversity of the subject matter, has the same goal: to share with other CAI members information that will help them better serve the community.

All articles are reviewed by the Editorial Committee. We recommend that articles contain no less than 500 words, but no more than 1,500 words. Articles should be written in third person, eliminating the use of "I", "we," "me," "my," and "our." CAI retains the right to edit articles to conform to content space requirements. Upcoming themes are below, however, we welcome articles across all themes and topics that benefit community associations and businesses.

If you are interested in submitting an article for possible inclusion in *Community Trends*®, please contact Brooke Stoppiello-Nevins at 609-588-0030 or brooke@cainj.org.

View the full guidelines for submitting an article on the Community Trends® page on our <http://www.cainj.org/community-trends/>

UPCOMING THEMES & DEADLINES

May: Keeping Your HOA in Check (Due March 15)

June: FAQs - Ask the Experts (Due April 15)

July: Budgeting (Due May 15)

August: TBD (Due June 15)

September: LAC (Due July 15)

October: Conference & Expo (Due July 30)

November: TBD (Due September 15)

December: Looking into the Future (Due October 15)

January 2023: TBD (Due November 15)

February 2023: TBD (Due December 15)

March 2023: TBD (Due January 15)



ADR/MEDIATION INFORMATION & REQUEST FORM



The New Jersey chapter of Community Associations Institute is proud to offer an Alternative Dispute Resolution (ADR) – Mediation Program to CAI-NJ members as an exclusive benefit.

What is ADR?

The CAI-NJ ADR-Mediation Program is designed as an alternative to the traditional justice system. It includes negotiation and mediation with a third party. This service is offered to parties who live or work in community associations. Community associations are required by state law to offer homeowners, a “fair and efficient” alternative to litigation.

How does ADR work?

ADR involves a mediation conference where the disputing parties meet with a mediator on a voluntary basis to talk about the problem and attempt to reach an agreement. The mediator is selected by CAI-NJ and assists them in arriving at a solution, but does not impose a decision. The mediator helps the parties look at all aspects of the issues and explore what may be acceptable to both parties as a resolution.

What are the benefits of ADR through CAI-NJ?

The CAI-NJ ADR Program will most likely be less expensive than the normal judicial process because it is a one-time fee rather than court costs and undetermined legal fees. Also, mediation is a confidential process unlike court cases that are adjudicated in public session. Many mediated disputes only require one session to resolve, and those sessions can be scheduled quickly. A filed court case may take months or years to resolve.

WHO ARE THE CAI-NJ MEDIATORS?

Our mediators are certified mediators on file at the CAI-NJ office. The mediators are either an attorney with practical experience in community association law, or a trained professional (including community managers, community association volunteer leaders and industry business partners) who have completed a training course specifically designed for mediations involving common interest communities. CAI-NJ does not provide a list of mediators. Mediators are assigned based on many factors including experience, location, and availability.

WHAT IS THE PROCESS TO REQUEST ADR - MEDIATION SERVICES?

The CAI-NJ ADR Mediation Program is an exclusive benefit for CAI-NJ members only. To be eligible for the program a minimum of three board members from the association must have current CAI-NJ memberships. The fee is \$400 for two hours of ADR – Mediation and is nonrefundable once a mediator has been assigned. Once the ADR – Mediation Request Form has been completed in full including both parties signatures, and your dispute summary with payment, a mediation will be assigned. The parties will be contacted by the mediator.

ADR/MEDIATION INFORMATION & REQUEST FORM CONT.'D

ALTERNATIVE DISPUTE RESOLUTION (ADR) - MEDIATION SERVICE REQUEST FORM

PLEASE COMPLETE THIS FORM ON YOUR COMPUTER IN FULL AND RETURN WITH PAYMENT TO CAI-NJ.

The parties listed below have agreed to submit their dispute to mediation through arrangements made by the CAI-NJ Alternative Dispute Resolution Program. The date, time and location of mediation will be determined by the mediator. Please include any and all supporting documentation along with this form. The fee for ADR – Mediation is nonrefundable.

Neither Community Associations Institute (CAI), nor the New Jersey chapter (CAI-NJ), nor any representative of CAI or of the New Jersey chapter of CAI, nor the CAI-NJ ADR Program, nor any representative, panelist, or neutral party administering or serving in a proceeding arranged through the CAI-NJ ADR Program, 1) is a necessary party in judicial proceedings relating to the mediation or to the dispute referred to mediation, nor 2) shall be liable to any party for any act or omission in connection with this service.

CONTACT INFORMATION:

Association Name & City: _____

Party One:

Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____

EMAIL NEEDED: _____

Signature: _____ **Date:** _____

Party Two:

Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____

EMAIL NEEDED: _____

Signature: _____ **Date:** _____

Association Attorney Information:

Name: _____

Firm Address: _____

City, State, Zip Code: _____

Phone: _____

Email: _____

Association Manager Information:

Name: _____

Company Address: _____

City, State, Zip Code: _____

Phone: _____

Email: _____

CAI-NJ Member Board Members:

Member Name (1): _____

Member Name (2): _____

Member Name (3): _____

ADR - Mediation Service Fee: \$400 for CAI-NJ Members Only*

**To be eligible for this program a minimum of three (3) board members from the association must have current CAI-NJ memberships.*

If your association **does not** currently fulfill the membership requirement, and you wish to participate in the ADR/Mediation program, contact the CAI-NJ Office at: Robin@cainj.org. The annual cost for membership is \$305 for 3 -15 board members.

PAYMENT OPTIONS:

1. Pay by check. Please make ADR checks payable to: CAI-NJ
Mail completed form and payment to:
CAI-NJ, Attn: ADR Program
500 Harding Road
Freehold, NJ 07728
2. Pay by credit card. Please fill out credit card information below and fax or completed form to 609-588-0040 or email to ADR@cainj.org.

TOTAL \$400

CREDIT CARD INFORMATION

Cardholder Name: _____

Card #: _____

Exp. Date: _____ Security Code : _____

Cardholder Signature: _____

**Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth in the cardholder's agreement with issuer.*

For more information contact: (609) 588-0030 or email: ADR@cainj.org.

ADR/MEDIATION INFORMATION & REQUEST FORM CONT.'D

ALTERNATIVE DISPUTE RESOLUTION (ADR) - DISPUTE DETAILS FORM

PLEASE FILL OUT THE DETAILS OF YOUR DISPUTE BELOW. USE BACK OF FORM IF MORE SPACE IS REQUIRED OR ATTACH ANY ADDITIONAL DOCUMENTS.

CONTACT INFORMATION:

Association Name & City:_____

Detail of Dispute (Use back of form if more space is required.): _____

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

INCREASE YOUR BOARD'S MEMBERSHIP

The best community associations have the best boards—they're educated, knowledgeable, and prepared to lead their communities successfully. CAI membership provides your board members and key volunteers the best resources and education to stay informed.

**AND NOW YOU CAN HAVE
UP TO 15 MEMBERS JOIN
FOR ONLY \$320 A YEAR!**



WHY SHOULD WE ENROLL KEY VOLUNTEERS ALONG WITH BOARD MEMBERS?

- Create a succession plan for your community
- Educate your community leaders to build consensus with the board's plans
- Get your committee chairs in front of industry professionals that they can call on when a service or professional vendor is needed
- Keep your community's key volunteers up to date on all legislative issues that can impact your community
- Make your volunteers aware of the several in person and virtual educational programs offered by CAI
- Network with other homeowner leaders and discuss best practices and obtain/offer specific advice on relevant issues
- Attend events and education at member pricing
- Free admission to the Annual Conference & Expo

SIGN UP YOUR ADDITIONAL MEMBERS TODAY!

**EMAIL YOUR ADDITIONAL HOMEOWNER MEMBERS ON THE NEXT
PAGE TO ROBIN@CAINJ.ORG OR FAX TO (609) 588-0040**

INCREASE YOUR BOARD'S MEMBERSHIP CONT.'D

PRIMARY CONTACT ON ACCOUNT

ASSOCIATION NAME (SPELL OUT COMPLETELY)

FIRST NAME _____ LAST NAME _____
ASSOCIATION PHONE _____ ASSOCIATION FAX _____

Please provide the full contact information for the members of your board you are signing up for membership. **One unique email address is required per board member.**

IMPORTANT: A full name must be provided for each board member due to postal service regulations and to ensure delivery of mailed membership benefits. Names such as "Board Member" and "Treasurer" or other officer positions may not be used.

ADDITIONAL MEMBER -1

FIRST NAME _____ LAST NAME _____

BOARD POSITION _____ SUFFIX _____ UNIQUE EMAIL REQUIRED _____

☐ BUSINESS OR ☐ HOME ADDRESS _____

CITY _____ STATE _____ POSTAL CODE _____

HOME PHONE _____ CELL PHONE _____

Privacy Option: (visit www.caionline.org/about/privacy to review full policy)

☐ I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.

ADDITIONAL MEMBER -2

FIRST NAME _____ LAST NAME _____

BOARD POSITION _____ SUFFIX _____ UNIQUE EMAIL REQUIRED _____

☐ BUSINESS OR ☐ HOME ADDRESS _____

CITY _____ STATE _____ POSTAL CODE _____

HOME PHONE _____ CELL PHONE _____

Privacy Option: (visit www.caionline.org/about/privacy to review full policy)

☐ I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.

ADDITIONAL MEMBER -3

FIRST NAME _____ LAST NAME _____

BOARD POSITION _____ SUFFIX _____ UNIQUE EMAIL REQUIRED _____

☐ BUSINESS OR ☐ HOME ADDRESS _____

CITY _____ STATE _____ POSTAL CODE _____

HOME PHONE _____ CELL PHONE _____

Privacy Option: (visit www.caionline.org/about/privacy to review full policy)

☐ I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.

ADDITIONAL MEMBER -4

FIRST NAME _____ LAST NAME _____

BOARD POSITION _____ SUFFIX _____ UNIQUE EMAIL REQUIRED _____

☐ BUSINESS OR ☐ HOME ADDRESS _____

CITY _____ STATE _____ POSTAL CODE _____

HOME PHONE _____ CELL PHONE _____

Privacy Option: (visit www.caionline.org/about/privacy to review full policy)

☐ I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.

ADDITIONAL MEMBER -5

FIRST NAME _____ LAST NAME _____

BOARD POSITION _____ SUFFIX _____ UNIQUE EMAIL REQUIRED _____

☐ BUSINESS OR ☐ HOME ADDRESS _____

CITY _____ STATE _____ POSTAL CODE _____

HOME PHONE _____ CELL PHONE _____

Privacy Option: (visit www.caionline.org/about/privacy to review full policy)

☐ I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.

***Use another sheet of paper for any additional board members up to a total of 15 for your association.**

SAVE THE DATE!

2022 CAI-NJ ANNUAL CONFERENCE & EXPO

The Event Center @iPA, Freehold, 110 Schanck Road, Freehold, NJ

THURSDAY, OCTOBER 20, 2022

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 National Cooperative Bank
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Accurate Reconstruction
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 STAR Building Services
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